



**Grand Canyon Unified School
September 26, 2018
6:00 p.m.
Regular Board Meeting**

Meeting Minutes

Minutes are recorded as annotations to the board agenda, and as indicated by light grey background

Members of the Governing Board may attend either in person or by telephone conference call.

Pursuant to A.R.S. 38-341.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a 6:00 PM Regular Meeting.

The Meeting will be held Wednesday, September 26, 2018, in the Grand Canyon Unified School District Board Room (RM# 405), 100 Boulder Street, Grand Canyon, Arizona 86023.

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1)(3).

Members of the Governing Board may attend either in person or by telephone conference call.

All items on the agenda may be discussed, considered or decided at this meeting.

I. CALL TO ORDER

Call to order by Kevin Hartigan, 6:04 pm

II. ROLL CALL

Board members present: Kevin Hartigan, Brian Donehoo, Pete Shearer;

Board members absent: SuZan Pearce, Joe Rabon;

District staff members present: Mr. Matt Yost, Business Manager; Mr. Thomas O'Connor, Director of Program Development; Mr. Tom Roland, Principal; Mr. Derrick Tutt, IT Director; Mr. Ivan Landry, Director of Maintenance/Transportation/Operations; Ms. Barbara Shields, Food Service Director; Ms. Lori Rommel, Assistant Principal; Ms. Cynthia Moreno, Athletic Director; Susan Kerley, Administrative Assistant to the Superintendent.

Dr. Shonny Bria, Superintendent was absent on business, Mr. Matt Yost acting in her behalf.

Five guests were present in addition to the Girls' High School Basketball Team and Coaches Ms. Rosie Evans and Ms. Jeanette Scheller who attended the beginning of the meeting.

III. PLEDGE OF ALLEGIANCE

Thank you to the Girls' High School Basketball Team who led the Pledge of Allegiance.

IV. APPROVAL OF THE AGENDA

Motion by Kevin Hartigan

Motion: Approve meeting Agenda as presented.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce			
Joe Rabon			
Pete Shearer	X		

Motion Carries 3-0

V. CALL TO THE COMMUNITY

We value input from our community. This time has been set aside for anyone from the audience who wishes to address the Board. Please remember, this is not an appropriate venue to evaluate, discuss, or criticize District personnel.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Items listed on the agenda under Old Business and New Business may have Call to the Community at the beginning of those items. This is at the discretion of the Board President. The Governing Board President may elect to place a time limit on remarks.

Three members of the community requested to speak, their information is on file with the official board documents.

- Mr. Michael Scott: Mr. Scott conveyed appreciation from the Community Wellness Community for the summer café as part of summer program. Approximately 32% of eligible children were served meals for the summer.

- Ms. Heidi Hoel: On behalf of the Arizona Teachers Association; Ms Hoel expressed appreciation for teacher raises. She also expressed concern about the 4th grade long-term substitute situation (the need

to find a substitute for current 4th grade teacher expected maternity leave), while expressing appreciation for the staff to address the concern.

- Ms Emily Petrie: Ms. Petrie expressed appreciation for the APS teacher grant which she used to purchase classroom furniture for flexible classroom seating.

VI. PRESENTATION / CORRESPONDENCE / DISCUSSION

A. Girls' High School Basketball Team and Coach Rosie Evans – West Coast Jamboree

The Girls' High School Basketball Team presented plans for fund raising for the West Coast Jamboree, Dec 27-29. The fund raising goal is \$15K for 18 girls, coach, and 2 chaperones. Board approval for travel is contained in the consent agenda, Item VII.E.

B. Presentation of Annual Financial Report (AFR) – Ms. Brenda Thomas-Martinez

Ms. Brenda Thomas-Martinez was absent on business, Matt Yost standing in.

The Annual Financial Report (AFR) will be presented to the board on Oct 10. This will meet the need to be submitted to the State by October 15.

VII. Administrator Reports: Board Questions directed to:

- Principal Report - Mr. Tom Rowland

- Ms Rommel completed the Move-on When Reading report; submitted today.
- Ms. Velazquez completed the attendance audit and submitted this week.
- Mr. Rowland expressed appreciation for the Best Western who hosted and paid for the Senior Night at the Best Western on Sep 17. Sean Martin was here the following day to speak with the students, elementary at the MPR in the morning, and middle and high school students at the Shrine of the ages in the afternoon. Mr. Martin provided a substantial role model, from elementary, through high school and for school staff.

- SPED Report - Dr. Karen Lehman

Dr. Lehman was at special education conference this week.

No Questions from the board.

- IT Report - Mr. Derrick Tutt

Q: What is the current location of the special construction project RFP?

A: Currently on the desk of the chairman of the FCC in Washington DC.

- Maintenance & Operations Report - Mr. Ivan Landry (on vacation)

- Mr. Landry expressed appreciation to Mr. Kris Swatski and all his staff for their efforts while on vacation.
- Remediation on the insurance claim for the house which had the water leak is about ½ complete.
- We have received a letter of authorization from the Park Service for work on the aforementioned house.

- Food Services Report - Ms. Barb Shields

- We do have a working freezer, #4 after 3 damaged units.
- We have a new employee for the part time position, Ms. Jennifer Siyuja.

- Strategic Plan – Mr. Thomas O'Connor

Mr. O'Connor provided updates on questions the board asked at the August 25 board meeting, specifically maximum capacity of existing facilities, assuming all available facilities used for education purposes according to (ARS 15-1-2011), approximately:

- K-5: 143
- 6-8: 106
- 9-12: 153
- Total: 402

Mr. O'Connor provided updates on CTE, Strategic Plan and Facilities Planning process.

VIII. VIII. CONSENT AGENDA

A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)
August 15, 2018 - Regular Meeting Minutes
August 22, 2018 – Special Meeting Minutes

B. Payroll Vouchers

FY 18-19 #	3	\$140,804.08
FY 18-19 #	4	\$163,652.27
FY 18-19 #	5	\$146,256.31

C. Expense Vouchers

FY 17-18	#1030	\$18,651.35
FY 17-18	#1031	\$33,973.90
FY 17-18	#1032	\$5,455.83
FY 18-19	# 2000	\$233,871.78
FY 18-19	#2001	\$69,975.65
FY 18-19	#2002	\$87,973.84

D. Fiduciary

Student Activities –	August 2018-19
Revolving -	August 2018-19
Auxiliary -	August 2018-19
Food Service	August 2018-19

- E. Approval of Travel:
- Mr. Bentley Monk, 10/17/18, Musical Instrument Museum, Phoenix, Middle and High School Band Students – Grant-funded field trip to MIM.
 - Ms. Cherie Benefield and Mr. Bentley Monk, 11/01/18 – 11/02/18, Arizona Army National Guard, Phoenix, Arizona Construction Career Days for interested juniors and seniors and all SOAR students.
 - Approval of GCUSD Girls' High School Basketball Team to travel to San Francisco.

F. Approval of Resignation: Daniella Kroschel

- G. Approval of unpaid leave of absence (12 weeks): Sean “Sage” Boerke
- H. Other Approvals
 - 1. Approval of 2018-2020 school stipends amounts.
 - 2. Approval of 2018-2019 sponsors.
- I. Approval of attendance at ASBA Annual Conference, December 12-14, 2018, Phoenix, Arizona Biltmore and to NSBA Annual Conference, March 30 – April 1, 2019, Philadelphia.
- J. Approval of Student Activity Accounts Treasurer, Mr. Matthew Yost and Student Activity Accounts Assistant Treasurer, Ms. Brenda Martinez for Chase and Wells Fargo; and approval of other Authorized Signers, Mr. Thomas Rowland, Dr. Karen Lehman, Judi Beckerleg, Ms. Lori Rommel; and Dr. Shonny Bria for Wells Fargo, CHASE, CHASE- JP Morgan, and Coconino County Accounts.
- K. Approval of Substitute: Mr. David Sheppard
- L. Approval of SmartSchoolsPlus Agreement for Ms. Sara Newton as a Retire-Rehire Substitute teacher.
- M. Approval of Jesse Magana as Assistant High School Soccer Coach.
- N. Approval of Donations: TBA

Notes:

- RE: Donations; Titan Propane re-scheduled their presentation of donation.
- RE: Leave of Absence; The source for the requirement for 12 months of employment before receiving compensated FMLA leave is the FMLA legislation.

Motion by Kevin Hartigan

Motion: Approval of the Consent Agenda as noted in the agenda.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce			
Joe Rabon			
Pete Shearer	X		

Motion Carries 3-0.

IX. OLD BUSINESS - NONE

X. NEW BUSINESS

- A. Approval of Policy BGF (Suspension/Repeal of Policy) in order to suspend Policy BAA (Evaluation of School Board/Board Self-Evaluation)

No motion made, no action taken on this item at this time.

The board provided direction to school administration as follows:

- Identify whether other board members are interested in providing feedback on a proposed board member evaluation survey.
- Recommend and present for feedback the administrations best recommendation for a proposed board members self evaluation survey.
- Recommend an improved superintendent evaluation tool, and present for feedback to present to The Board.

Notes:

- Expected time to create a new evaluation: 2-3 Months.
- The Board determined they would use the current self-evaluation form pending new form as directed above.

XI. XI. REPORTS

- A. Business Manager Report - Ms. Brenda Martinez

- Ms. Martinez not available, Mr. Yost standing in.
- Update of the Arizona Consolidated Board Report will be available, with roll-overs at the Oct 10 board meeting.
- Q: Are Mr. Jessie Magana's coaching activities funded
A: (Updated by Dr. Bria after the board meeting) ~~These are funded positions for Middle school and High School.~~ The state funded position is for middle and high school. Mr Magana's position is funded through the override. The state does not fund elementary PE.

Note: On page 21 of the Business Manager Report, Forest Service Fees are not currently finalized by the state. they are budgeted based on best forecast.

- B. Superintendent Report

- Annual Self-Evaluation of School Board

Dr. Bria joined the meeting at 7:40 p.m.

- Override Election Update

Notes:

- Presented to the PTA Tuesday on September 18.
- Presented to the Lions on Wednesday September 19.
- Will present to the Rotary on October 10.
- Will present to the Wellness Committee October 17.
- Everything a go for election, early voting begins on October 10.

Dr. Bria requests of the Board approval of a meeting of the Coconino County Park and Recreation Committee in the board room (or other location to be determined) from 5-6 p.m., on October 10. Will include the school sports improvement Committee.

- Stipends for Administrator Coaches and Combined Athletic Budget
- Proposition 127-The Clean Energy for a Healthy Arizona Amendment
- ADE Audit for ADM Coverage Daily Membership – Matt Yost

Information provided to the state. Waiting on results of audit.

Other notes:

- Mr. Monk nominated as number 1 CTE director for the county.

XII. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Proposed changes for ASBA bylaws

XIII. ADJOURNMENT

Motion by Mr Kevin Hartigan to adjourn

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce			
Joe Rabon			
Pete Shearer	X		

Motion carries, meeting adjourned at 8:03 p.m.

Respectfully submitted by:

Thomas O'Connor, Acting Secretary

Date: _____

Kevin Hartigan, President

Brian Donehoo

SuZan Pearce, Member

Joe Rabon, Member

Pete Shearer, Member